

S u s a n M E a t o n

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S u m m a r y o f Q u a l i f i c a t i o n s

- 30 years of working with children of all ages and their families in many different settings
- 26 years of integrated creative arts education experience and early childhood, elementary and special education experience
- Cooperative problem solving and conflict resolution skills- studying Non-Violent Communication with Sura Hart and Pat Arcady and *Graceful and Effective Communication* with Sandra Boston
- Knowledge in classroom and group dynamics and "energy management"
- Improvisational movement, sound and words
- Producer/Organizer/Creator /Entertainer of Fundraisers and Community Events
- Offers Professional Development workshops in Conflict Resolution, Integration of Creative Arts, Energy Management

**2006**

Somerville 21<sup>st</sup> Century After School Clubs  
Somerville, Ma – Fun and Games -Cooperative Games and Parachute Play

**2006**

Professional Development Facilitator - *Communicating Compassionately*  
Somerville Community Schools for After School teachers  
Volunteered in a kindergarten classroom, Tobin Public School, Cambridge, Ma  
Taught non-violent communication skills to the student and teachers through the use of music, singing, movement, stories and theater production.

**2000-Present**

Magical Creations - Performed Moovin' and Groovin' Concerts at Boston Public Libraries for their Reading Readiness Programs; Private Parties, Preschools such as Mulberry, Sabis, Capauano, Harvard Yard; ABCD, Bright Horizons, Children's Center of Lexington; Lexington Play care; Kindercare; Boston Children's Expo; Minuteman Libraries

**2000-2006 May**

Dance Month, Cambridge, Ma-- Go into different classrooms and teach creative arts activities that focus around dance

**1998 –2000**

Creative Arts Specialist  
Payson Park Preschool  
Belmont, Ma  
Alef Bet Day Care  
Cambridge, Ma  
Roger's and Pierce Children's Center  
Arlington, Ma  
Lead creative arts activities with children ages 1-5 once a week or month

**2004-2005**

Winchester and Bedford After School Programs - Puppet Making, Doll Making, and Imaginary Circus

**1997**

Nanny for 3 and 5 yr old children in Belmont

**1996**

Nanny for three 2-3 yr old boys in Somerville MA

**1985 to present**

*Magical Creations* (formerly know as Celebrations/Little Moon Theater)

242 Chestnut St Cambridge Ma

Owner / Creative arts educator and children's entertainer

Planned and conducted a variety of creative arts programs at schools, community events and private celebrations including music movement, theater, storytelling and art projects

Organized and produced Community festivals for 200 children and adults with participatory, hands-on learning and art experiences

In the Little Moon Studio - The Little Moon Theater - Created and produced theatre productions with children in grades K – 6<sup>th</sup> grade; set and costume design and construction, song and script writing, choreography.

Created and facilitated Creative Arts Vacation Camps and Music and Movement Classes for Caregivers and Young Children

Offered programs at Forbes Library  
Northampton, Ma

Little Moon Theater Productions

Heart of Gold

Shelburne Falls, Ma

Fort River Elementary School

Wildwood Elementary School

Amherst, Ma

Greenfield Arts Program

Greenfield, Ma

Florence Community Center

Florence, Ma

Created and produced theatre productions with children in grades K – 6<sup>th</sup> grade; set and costume design and construction, song and script writing, choreography.

**1987-1997**

Smith College Campus School

Northampton Ma

Substitute Teacher and After school Theater Teacher

Supervised children between the ages of 1-9

Carried out lesson plans of absent teachers

Taught physical education and music classes

As the After school Theater Teacher -Created and produced theatre productions with children in grades K – 4; set and costume design and construction, song and script writing, choreography.

### **1996 The Family Tree**

A Home schooling Resource Center

Florence Ma

Owned /Operated

Offered classes, workshops and open time at the resource center for people who learned at home.

### **1987-1996**

The Growing Tree Family Daycare

Florence Ma

Owner/Director

Supervised groups of children 2-9

Provided a creative, developmentally- appropriate, emotionally safe, non-gender-biased learning /growing environment

Facilitated a team approach to address the needs of the children

Facilitated problem-solving and conflict resolution with staff, parents and children

Supervised and trained Day Care staff

Planned parent/child educational activities

Managed information system

Conducted parent conferences and workshops

Managed healthy meal and snack program

### **1990-1996**

In-service Day Care Teacher Training

Hampshire Community Action Committee Day Care

Sunnyside Day Care

Northampton Ma

Conducted workshops for Day Care teachers focusing on the integration of songs, stories, art projects, music and dance into the curriculum

June 1987 and 1988

Dance New England Weekend Child Care

Northampton Ma

Child Care Program Director and Teacher

Supervised a staff of Child Care Teachers and planned activities for children 2-5years old during week end events

### **1987**

Montessori School

The Children's House

Florence Ma

Assistant Teacher

Supervised 18 children age 4-8

**1986-1987**

Substitute Day Care Teacher and Enrichment Program Coordinator

Nonotuck Day Care

Sunnyside Day Care

Northampton Ma

Valley Playschool

Shelburne Falls Ma

Created and administrated an Enrichment Program series for children between 2 and 5 years old including music, movement, theater, "harmony" games and creative cooking experiences.

**1984-1985**

The Heart of Gold Studio

Shelburne Falls Ma

Play Group coordinator and facilitator

Organized and coordinated a play group for children between the ages of 1 and 8 years old in a safe, creative and developmentally appropriate environment

**1982-1984**

Jamaica Plains, Ma

Shelburne Falls, Ma

Nanny

Performed care giving duties for children ages 2,3 and 7

**1981-1982**

Newton Corner Day Care

Children's Cooperative

Kirkland Day Care

Brookline Infant/Toddler Center

Boston, Ma

Substitute Teacher

**1980**

Nature's Classroom

Keene, NH

Teacher

Taught group dynamics and facilitated hands-on nature related experiences in residential program

**Summer, 1978,1979, 1980**

Camp Farrell

Fernald State School

Waltham, Ma

Activities Director

Planned music, dance, swimming, arts and crafts activities for severely physically and mentally challenged adults

Supervised camp staff

**1979-1980**

Self-Contained Special Education Classroom  
Watertown Public School  
Watertown, Ma  
Student Teacher  
Designed and implemented learning games

**1979-1980**

Watertown Public Schools, Watertown, Ma  
*Student Teacher*

Student taught in a second grade classroom  
Designed and administrated a Creative Expression Unit

**Education**

1978 Associates Degree	Pine Manor Jr. College	Liberal Arts
1980 Bachelor of Arts	Lesley College	Early Childhood Education

**Certifications**

1980 Elementary Education and Special Education Massachusetts Dept of Education

**Other Magical Creations Adventures:**

- DJ and facilitate participatory creative arts middles for adults at the cooperatively- run, bare-foot, smoke-free, alcohol-free Dance Freedom and Dance Friday
- Buy and sell recycled clothes and Redesign recycled clothes
- Design and make beaded jewelry
- Improvisational sound, singing, movement and spoken word Performance Artist
- Facilitate Expressive Arts Playshops for adults such as "Playing at Being a Grown-Up" and "A Symphony for the Body, Mind And Soul"